



## COURTYARD ARTS AND COMMUNITY CENTRE

### Members' Show 2021 Submission Form (Part 1)

***Submit Part 1 of the application form with the artwork***

Artist name:

Address:

Contact (mobile/landline):

Email:

One work per member, please complete details below. Price to include the 30% Courtyard commission. Please see conditions attached.

Title:

Medium:

Price:

**Terms and Conditions:**

- Entry fee: £10
- 30% commission will be deducted from any sales

## COURTYARD ARTS AND COMMUNITY CENTRE

### Members' Show 2021 Submission Form (Part 2)

***Retain this part of your form for future reference***

#### **1. ARTWORKS FOR SUBMISSION**

2D and 3D Painting, printmaking, drawing, photography, sculpture, ceramics, textiles, multi-media and digital works.

#### **Size restrictions**

2D 100 x 100cm

3D 80 x 80 x 80cm

Larger dimensions are subject to the discretion of Gallery Manager

- All 2D work must be strung with D-rings ready for hanging
- All work must be clearly labelled or have written on the back of the 2D work and underneath the 3D work.
- Identify each artwork with:
  - Artist name
  - Title
  - Medium
  - Price or NFS

NB: Artworks not appropriately prepared will not be accepted

#### **2. SUBMISSION DATE**

**Sunday 28th November 10am to 1pm**

Please remove any bubble wrap or wrapping and take it with you

#### **3. EXHIBITION DATES**

**30th November to 23rd December (Tue-Sat 10am to 4pm)**

#### **4. PRIVATE VIEW/MEMBERS' CHRISTMAS PARTY**

**Tuesday 14th December 7 to 9pm**

Submission fee includes entry to the Private View and party for yourself and one guest

#### **4. END OF SHOW/COLLECTION OF UNSOLD WORK**

**Thursday 23rd December, 10am-12 midday**

Payments of sales less commission will be settled within 30 days of the end of the exhibition.

Please note: Any work not collected on the above date will be subject to a storage fee of £2 per day unless by prior arrangement.