COURTYARD ARTS AND COMMUNITY CENTRE

Members' Show 2026 Submission Form (Part 1)

Submit Part 1 of the application form with the artwork

Artist name:

Address:

Contact (mobile/landline):

Email: (capitals)

One work per member, please complete details below.

Title:

Medium:

Price:

All works must have a strung label visible from the front containing the following details:
Artist name / Title/ Edition number (if relevant)/ Medium/ Price (this must match information provided on the Entry Form)

Please mark "TOP" on the back of the work to indicate how the work should be viewed.
Please mark clearly with "NFS" if the work is not for sale.

COURTYARD ARTS AND COMMUNITY CENTRE

Members' Show 2026 Submission Form (Part 2)

Retain this part of your form for future reference

Terms and Conditions:

1. ARTWORKS FOR SUBMISSION

2D and 3D Painting, printmaking, drawing, photography, sculpture, ceramics, textiles, multi-media and digital works.
Size restrictions - 2D 100 x 100cm / 3D 80 x 80 x 80cm
Larger dimensions are subject to the discretion of Gallery Manager

- All 2D work must be strung with D-rings ready for hanging
- All work must be clearly labelled. All 2D works must have a strung label visible from the front and 3D work identified by a label underneath.
- Identify each artwork with:
  - Artist name
  - Title
  - Medium
  - Price or NFS

Please remove any bubble wrap or wrapping and take it with you.

NB: Artworks not appropriately prepared will not be accepted

2. SUBMISSION DATE

Sunday 15th November 10:30 - 3:30pm - Main Gallery

3. EXHIBITION DATES

Tuesday 17th November to Saturday 19th December (Tue-Sat 10am - 4pm)

4. PRIVATE VIEW/MEMBERS' PARTY

Friday 20th November, 6:30 - 8:30pm

4. END OF SHOW/COLLECTION OF UNSOLD WORK

Saturday 19th December, after 1pm

5. COMMISSION

30% commission will be deducted from any sales. Payments of sales less commission will be settled within 30 days of the end of the exhibition. There is no charge for members to take part.

6. INSURANCE

Courtyard Arts Centre does not provide insurance for artworks displayed in the gallery or anywhere else in the building. Artists are strongly advised to provide their own insurance for the perceived value of their work.